

Paper for the
Social Work England Board

Sponsor
The Chair

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Reviewed by
Colum Conway, Chief Executive

This paper is for
Assurance and Noting

Associated Strategic Objective
SO9: We will establish robust infrastructure, systems and processes that promote trust and confidence.

Impact: Risk Type and Appetite
Operational delivery - Open

1. Summary

The actions below provide an audit trail of items closed since the last meeting on 28 October 2022 and those, still in progress or yet to complete since the last meeting are listed on the log that follows.

Closed actions recorded at and following the last meeting:

- **Action 60:** Chief Executive to follow up on the sector roundtable with Board members. *Chief Executive reported 28 October 2022 on work with the other regulators of social work and social care in the UK and Ireland towards establishing a partnership arrangement to work together on areas of mutual interest and to share information and good practice in areas of regulation and workforce development.*
Closed.

- **Action 62:** Business Planning and Improvement team to review EQA reporting against KPI to ensure greater clarity. *The EQA action was in direct reference to some wording in the performance report about pending EQA re-approval decisions. This was made more explicit in the Q2 performance report with a change in the way this information is phrased. The Board agreed at 28 October meeting that the report format was now clear about the outcome of the course inspections conducted. Closed.*
- **Action 64:** Executive Office Lead to update the register of interests. *Updated on 22 November and again with Sue Ross's new interests 5 January 2023. Closed.*
- **Action 65:** Executive Office Lead to circulate calendar invitation and event details to Board members. *Executive Assistant has set up all the Board and Committee meeting dates for 2023/24. Closed.*
- **Action 68:** Executive Office Lead to follow up with Social Work Week team on Board engagement and to circulate slide deck to Board members. *Published on Board Intelligence 1 December 2022. Closed.*

Updates on the open actions discussed are noted in the action log that follows.

2. Action required

The Committee is asked to note the progress against the actions.

Social Work England Board Action Log

Action no.	Date of Meeting	Action	Owner	Due By	Update	Next review	Status
54	28/10/22	Chair to have one to one meetings with Non-executive Directors.	Chair	23/01/23	Chair updated at 22 July meeting. Chair and Deputy Chair have renewed the appraisal form. At 28 October meeting Chair agreed to email the new form to Executive Office Lead. Forms completed and one to ones have take place.	23/01/2023	Open
66	28/10/22	Board members were welcome to contact Executive Director, People and Business Support to discuss the People Strategy in development.	Board	23/01/23	Discussions have taken place. Executive Director is open to further discussions up to 6 February ahead of Remuneration Committee meeting on 16 February 2023.	23/01/2023	Open
67	28/10/22	Executive Director, People and Business Support and Executive Office Lead to arrange a seminar style meeting with the Board to discuss the People Strategy	Executive Director, People and Business Support and Executive Office Lead	23/01/23	A date to be agreed (March tbc) with the Board, following Remuneration Committee meeting 16 February 2023.	23/01/2023	Open