

Paper for the
Social Work England Board

Sponsor
The Chair

Author
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20 May 2022

Reviewed by
Colum Conway, Chief Executive

This paper is for
Assurance and Noting

Associated Strategic Objective

SO9: We will establish robust infrastructure, systems and processes that promote trust and confidence.

Impact: Risk Type and Appetite

Operational delivery - Open

1. Summary

The actions below provide an audit trail of items closed since the last meeting on 20 May 2022 and those, still in progress or yet to complete since the last meeting are listed on the log that follows.

Closed actions recorded at and following the last meeting:

- **Action 4:** Regional meet and greet opportunities. The provisional plans to host a meeting on Thursday 19 May, in advance of the Board meeting Friday 20 May, would be at Social Work England offices and involve the National Advisory Forum (NAF). Details would be circulated to Board members. **Note: 19 May meeting had been postponed, a new action will be recorded for the rescheduled event as appropriate. Action closed.**

- **Action 17:** Re-instating regional engagement and shadowing programme. The Board shadow/buddy programme with Regional Engagement Leads had been implemented by Participation Officer, Jack Harrison and this included members of the National Advisory Forum. Details had been circulated to Board members and National Advisory Forum members. **Action closed.**
- **Action 45:** Location details for all Board meetings to be updated. This information would be circulated by the end of March. We would continue to offer a 'blended' approach to include videoconferencing for any Board members not able to attend on site, and for guests and observers. Meeting dates and locations published on Board Intelligence. **Action closed.**

Updates on the open actions discussed are noted in the action log that follows.

2. Action required

The Committee is asked to note the progress against the actions.

Social Work England Board Action Log

Action no.	Date of Meeting	Action	Owner	Due By	Update	Next review	Status
46	19/11/2021	Plan to have all updated Board and Committee terms of references brought together in a single document.	Executive Office Lead	21/01/22	Single document has been drafted to align with new Framework Document and for review by the Board at private strategy meeting 11 March 2022. To be formally approved at 20 May 2022 meeting.	20/05/2022	Open
51	11/03/22	Policy Committee to prepare a short paper for the Board on the engagement approach with the National Advisory Forum.	Policy Committee Chair to lead on drafting the paper	30/04/2022	For discussion at 20 May 2022 meeting.	20/05/2022	Open
52	11/03/22	Policy Committee workplan to include deep dive topics for discussion at future Board meetings.	Policy Committee Chair to lead	30/04/2022	For discussion at 20 May 2022 meeting – Policy Committee Chair's report.	20/05/2022	Open