

**Paper for the**  
Social Work England Board

**Sponsor**  
The Chair

**Author**  
Alison Edbury, Executive Office Lead

**Date**  
21 June 2021

**Reviewed by**  
The Chair

**This paper is for**  
Assurance and Noting

**Associated Strategic Objective**  
SO9: We will establish robust infrastructure, systems and processes that promote trust and confidence.

**Impact: Risk Type and Appetite**  
Operational delivery - Open

## 1. Summary

The actions on the log are the items still in progress or yet to complete since the last meeting on 21 May 2021. All other actions have been completed.

## 2. Action required

The Committee is asked to note the progress against the actions.

## Social Work England Board Action Log

| Action no. | Date of Meeting | Action                                                                                                                                                                       | Owner                             | Due By     | Update                                                                                                                                                        | Next review | Status |
|------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------|
| 4          | 18/12/2020      | Regional meet and greet opportunities to be scheduled alongside the Board meetings.                                                                                          | All Board members & Alison Edbury | 2021/22    | We are working on the assumption that face-to-face meet and greet sessions will take place from September 2021.                                               | 2021/22     | Open   |
| 17         | 21/05/2021      | The Executive Office Lead to support the Chair and Chief Executive in re-instating regional engagement opportunities and shadowing programme with Regional Engagement Leads. | Alison Edbury                     | Ongoing    | Pending continued easing of restrictions.                                                                                                                     | 02/07/2021  | Open   |
| 18         | 21/05/2021      | ARAC Chair to update the Board on the outcomes from the ARAC Chairs meeting.                                                                                                 | Ann Harris                        | 02/07/2021 | To be reported to next Board meeting.                                                                                                                         | 02/07/2021  | Open   |
| 19         | 21/05/2021      | ELT to ensure future performance reports include previous quarter comparators.                                                                                               | ELT                               | 02/07/2021 | Ongoing with Q1 performance report to date to be reported at Strategy Meeting, and full Q1 performance report to be published to Board Intelligence mid-July. | 02/07/2021  | Open   |
| 20         | 21/05/2021      | Chair to discuss Board and Committee structure at next Board strategy planning day.                                                                                          | Lord Kamlesh Patel                | Ongoing    | Interim update at Board Strategy Meeting.                                                                                                                     | 02/07/2021  | Open   |
| 22         | 21/05/2021      | Executive Director, People and Business Support to prepare an overview people performance report for the Board for later in the year.                                        | Tracy Watterson                   | Ongoing    | Scheduled as part of workforce plan and HR strategy for 05/11/2021 agenda                                                                                     | 02/07/2021  | Open   |