



Social Work England Board Work Programme

Agenda Item 9 Paper Ref. 10
For assurance and noting

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Governance reporting: frequency cycle

Annually +

- Annual Report & accounts
- Annual business plan & budget
- Pay remit & workforce plan
- Staff survey
- Risk Appetite Statement
- 3yr Corporate strategy / Board strategic session
- 3yr Internal Audit Strategy/Annual Internal Audit Plan
- PSA Annual Performance Review
- Annual DPO & IG report
- Annual Corporate Feedback & Complaints report
- Board self - assessment (independent evaluation every 3 yrs)
- ToR / Scheme of delegation /policy review

Twice yearly

- Learning & Organisational Development evaluation
- Policy research / consultation tbc
- In focus tbc
- Stakeholder insight: Regional Engagement Leads / National Advisory Forum
- In focus sessions

c. Quarterly

- Performance data (inc. DRG & PSA summary)
- Management accounts
- Balance sheet
- Cashflow
- Financial Forecast

Every meeting

- Chair's Report
- Chief Executive's report
- Head of Finance & Commercial update
- Minutes
- Matters arising / action log
- **NEW** Feedback mechanism

Board reporting: corporate content overview

Strategic

- Corporate strategy
- Registration & CPD
- Student registration
- EQA
- Fitness to Practise
- Social work profession, external policy & research
- Financial / self-sustaining strategy
- Horizon scanning
- Internal policy development & review
- Talent development & succession planning

Resources

- Workforce plan including partners
- Enable
- Forge
- IT / Cyber security
- Operational arrangements & facilities

Financial & Commercial

- 3-year budget
- Annual budget
- Financial forecast
- Balance sheet
- Cashflow
- Pay remit
- Pension scheme
- Commercial strategy

Governance

- Corporate Risk Register
- Risk Appetite
- DPO & Information Governance
- Executive and Non-Executive Directors succession planning
- Stakeholder engagement
- Corporate Feedback & Complaints
- Scheme of Delegation
- Board Assurance Framework
- Policy review
- Board performance & evaluation