# Log of [insert activity or practice area]

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| Name: |  |
| Social Work England registration number: |  |

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| **Date of activity / interaction:** | **Service user ID / initials:** | **Brief description of reasons for current social work involvement:** | **Reason for the contact / intervention?** | **Action taken / outcome?** | **Relevant background information:** | **Any other relevant information needed for compliance with conditions:** |
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| *Add or delete lines as appropriate* |  |  |  |  |  |  |

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| **Signed (social worker):** |  | **Date completed:** |  |
| **Signed (line manager / supervisor / reporter / mentor):** *delete as appropriate* |  | **Date signed off:** |  |